



CONTINUING EDUCATION HOURS Request for Approval

Please print clearly and/or submit electronically.

Instructions:

1. Fill out the form in its entirety for a *proposed or completed* course.
2. **Attach a course agenda, outline and/or course description.**
3. Attach copies of certificates, sign in sheets or other proof of attendance, if applicable.
4. Fax, email or mail the completed form and attachments to:

NBRRO
PO Box 811
Brea, CA 92822-0811

Fax: 866/963-0963
Email: confmgr@nbrro.org

Name & Title:

Of person submitting request

Address:

Of person submitting request (Street / City / State / Zip)

Work Phone #:

Of person submitting request

Course Title:

Course Date(s):

Course Location:

Course Length(# of hours):

Course Instructor:

Briefly explain how the course is related to your job and/or the business licensing profession:

